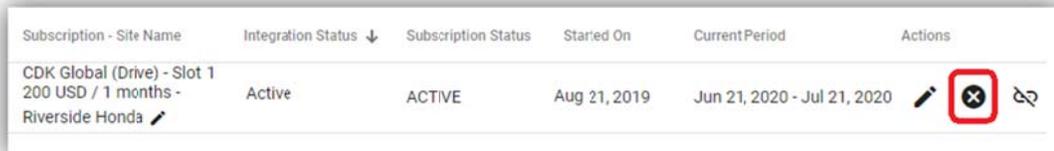


Integration Cancellation Process

- Step 1.** Open a web browser and navigate to dms.gracopulse.com.
- Step 2.** Log into your integration account.
- Step 3.** On the [Integrations](#) landing page, locate the subscription you wish to cancel and select the option labeled "Cancel Subscription".



Subscription - Site Name	Integration Status ↓	Subscription Status	Started On	Current Period	Actions
CDK Global (Drive) - Slot 1 200 USD / 1 months - Riverside Honda ✎	Active	ACTIVE	Aug 21, 2019	Jun 21, 2020 - Jul 21, 2020	✎ ✖ ⌂

Important! – Once a subscription cancellation request has been submitted, all integration functionality will cease immediately for the subscription. Please be sure you wish to cancel before proceeding!

- Step 4.** In the dialogue box which appears, select "Yes" to confirm the cancellation.

Note – At this point, the subscription status will update to "CANCEL_REQUEST". It may take up to 5 business days for the subscription status to update to "EXPIRED". You will receive email confirmation once this occurs.

- Step 5.** While awaiting cancellation confirmation, please disable the integration in your Pulse system:
- 5a)** Begin by disabling the Code feature (if applicable) in Pulse. To do this, open your Pulse system and navigate to **Settings > Application Settings > General Settings**. If you see a checkbox labeled "Use Code", please uncheck the box, and then click "Save" at the bottom of the page. If "Use Code" does not appear on the page, please continue to the next step.
 - 5b)** Finally, turn the integration off. To do this, open your Pulse system and navigate to **Settings > Interface Settings**. In the upper left hand corner of the page, slide the activation switch to the left. The text next to the switch should read "Off".

- Step 6.** Complete.